

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Name of Owner or Manager: \_\_\_\_\_ Telephone number: ( ) \_\_\_\_\_

Address where you paid rent?: Number \_\_\_\_\_ Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

What rent did you pay? \_\_\_\_\_ When did you move in? \_\_\_\_\_

When and why did you move out? \_\_\_\_\_

Did you give notice? YES or NO Were you asked to leave? YES or NO Did you pay your rent on time? YES or NO

AUTOMOBILE: Number of vehicles (including company vehicles): \_\_\_\_\_ Make \_\_\_\_\_

Model \_\_\_\_\_ Year \_\_\_\_\_ License Plate Number \_\_\_\_\_ State \_\_\_\_\_

Recreation vehicles (i.e. motorcycle, boats, etc.) \_\_\_\_\_

TENANTS AND PETS:

Names of persons who will be tenants at this location: \_\_\_\_\_

Do you have pets or expect to have pets at this location? \_\_\_\_ yes \_\_\_\_ no. If yes please indicate the type, breed and age of each pet: \_\_\_\_\_

A. CURRENT EMPLOYMENT

Employer \_\_\_\_\_ Telephone Number ( ) \_\_\_\_\_

Occupation \_\_\_\_\_ Hire Date \_\_\_\_\_ Department \_\_\_\_\_

Supervisor \_\_\_\_\_ Salary \_\_\_\_\_ Year/Month/Week/Hour \_\_\_\_\_

Full-Time? YES or NO If Part-Time. How many hours per week? \_\_\_\_\_

B. PREVIOUS EMPLOYMENT (IF CURRENT IS LESS THAN A YEAR) OR OTHER CURRENT EMPLOYMENT OR SOURCE OF INCOME

Source \_\_\_\_\_ Telephone Number ( ) \_\_\_\_\_

Reason (SSI etc.) \_\_\_\_\_ If employment. Hire Date \_\_\_\_\_

Occupation \_\_\_\_\_ Hire Date \_\_\_\_\_ Department \_\_\_\_\_

Supervisor \_\_\_\_\_ Salary \_\_\_\_\_ Year/Month/Week/Hour \_\_\_\_\_

Full-Time? YES or NO If Part-Time. How many hours per week? \_\_\_\_\_

C. ~~BANK REFERENCE~~

~~Bank Reference~~ \_\_\_\_\_ ~~Phone~~ \_\_\_\_\_ ~~checking~~  ~~savings~~

~~Address~~ \_\_\_\_\_ ~~Account No.~~ \_\_\_\_\_

D. ~~CREDIT~~ & CHARACTER REFERENCES

\_\_\_\_\_ Address \_\_\_\_\_

Account No.

\_\_\_\_\_ Address \_\_\_\_\_

Account No.

\_\_\_\_\_ Address \_\_\_\_\_

Account No.

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Number to Occupy: \_\_\_\_\_

LIST BELOW THE NAMES AND RELATIONSHIPS OF ALL PERSONS TO OCCUPY PREMISES:

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

PETS? YES or NO If yes, Number? \_\_\_\_\_ Give Details of pet type and size: \_\_\_\_\_  
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Do you have an account with a utility company? YES or NO If yes, is it current? YES or NO  
Have you ever been late paying the bill? YES or NO Have you ever been late paying any of your bills? YES or NO  
Is the total move-in amount available now (The first months rent and deposit)? YES or NO  
Have you ever broken a lease? YES or NO Have you ever been evicted? YES or NO If yes, When? \_\_\_\_\_  
Why were you evicted? \_\_\_\_\_  
Have you ever been convicted of a felony? YES or NO

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Owner is not liable to the applicant, his heirs, executors, administrators or assigns for any damage of any kind, actual or consequential by reason of the verification by the owner of the information provided by the applicant and, applicant hereby releases the owner, his agent, employees and/or representatives from any and all actions, causes of action of any kind or nature that may arise by virtue of the execution or implementation of the agreement provided herein.

In witness where of the parties hereto have set their hand on the date first written below.

Date \_\_\_\_\_ Applicant \_\_\_\_\_

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DO NOT WRITE BELOW THIS LINE  
THIS SECTION TO BE COMPLETED BY INTERVIEWER

Credit Report: (Favorable/Unfavorable) By: \_\_\_\_\_

Other Comments: \_\_\_\_\_

Deposit: \_\_\_\_\_ Option: \_\_\_\_\_ Monthly Rent \_\_\_\_\_

Unit Applying For: \_\_\_\_\_

Term of Lease: \_\_\_\_\_ Months.

Move-in Date: \_\_\_\_\_ Lease Expires: \_\_\_\_\_ Number of Keys: \_\_\_\_\_

Total Number of Occupants: \_\_\_\_\_ Separate Pet Deposit (If Any) \_\_\_\_\_

Utilities to be paid by tenant: Gas \_\_\_\_\_ Electric \_\_\_\_\_ Water \_\_\_\_\_

Trash Pick up (If Applicable): \_\_\_\_\_

INFORMATION VERIFICATION AGREEMENT

Rental Address \_\_\_\_\_ Apt. No. \_\_\_\_\_
Monthly Rental \_\_\_\_\_ Term of Lease: From \_\_\_\_\_ to \_\_\_\_\_

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This Agreement made and concluded this \_\_\_\_\_ day of \_\_\_\_\_, 199\_\_ by and between \_\_\_\_\_ hereafter "Applicant" and \_\_\_\_\_ hereafter "Owner" and

For and in consideration of the promises and covenants contained herein, the parties hereby agree as follows:

- 1. The Applicant agrees to submit to the Owner a nonrefundable fee along with this Agreement/Application in the amount of \_\_\_\_\_ (\$) to cover the administrative costs, expenses and time of the Owner to verify the information submitted by the Applicant to determine whether or not the Owner will or will not rent premises owned or controlled by the Owner to the Applicant. A good faith deposit of \_\_\_\_\_ (\$) is also submitted along with this application, which the Owner can at his discretion apply toward the Applicants security deposit of \_\_\_\_\_ (\$) immediately upon Owners approval of the Application.
2. Applicant authorizes the Owner, his employees, agents or representatives to make any and all inquiries necessary to verify the information provided herein, including but not limited to, direct contact with Applicant's employer, past employers, landlord, prior landlords, credit, credit bureau, neighbors, police agencies and any and all other sources of information which the Owner may deem necessary and appropriate within his sole discretion.
3. The Application represents to the Owner that all the information provided for herein is true, accurate and complete to the best of Applicant's knowledge and further, agrees that if any such information is not as represented, then Applicant may, at the Owners sole discretion, be disqualified as tenant.
4. Applicant agrees to execute managements usual rental contract and agrees to be bound by the terms therein. In the event that the applicant refuses to sign managements usual rental contract, or refuses to move in on the agreed upon date, or provides false or misleading information in this application, or cancels his or her application after having been approved by management, the applicant will be fully and completely responsible to management for any damages incurred by management including loss of rent which management would have otherwise received under the rental contract had it been executed and management will apply the good faith deposit against these damages. If applicant cancels his or her application at any other time, the good faith deposit will be held until management can determine if it has incurred any expenses or rent loss due to such action. These costs will be deducted from this deposit and the balance will be refunded.
5. The Applicant provides the following information to the Owner:

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Applicant Name \_\_\_\_\_
First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Social Security No. \_\_\_\_\_ Date of Birth \_\_\_\_\_

Drivers License State \_\_\_\_\_ D.L. Number \_\_\_\_\_ Expiration \_\_\_\_\_

Current Telephone Number ( ) \_\_\_\_\_ Is this your telephone: YES or NO

Cell Phone Number ( ) \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

In case of emergency, notify: \_\_\_\_\_

Nearest relative not living with you (name): \_\_\_\_\_ (phone) \_\_\_\_\_
(address) \_\_\_\_\_

CURRENT ADDRESS: Number \_\_\_\_\_ Street \_\_\_\_\_ (apt. no.) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Your Telephone number: ( ) \_\_\_\_\_

Name of Owner or Manager: \_\_\_\_\_ Telephone Number ( ) \_\_\_\_\_

Where do you pay rent?: Number \_\_\_\_\_ Street \_\_\_\_\_

When did you move in? \_\_\_\_\_ Rent paid now \$ \_\_\_\_\_

Have you given notice? YES or NO May we call your landlord/manager? YES or NO

Do you pay your rent? On time? YES or NO Have you been asked to leave? YES or NO

Why are you moving? \_\_\_\_\_

PREVIOUS ADDRESS: Number \_\_\_\_\_ Street \_\_\_\_\_ (apt. no.) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

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PREVIOUS ADDRESS: Number \_\_\_\_\_ Street \_\_\_\_\_ (apt. no.) \_\_\_\_\_